



**REQUISITION FORM FOR CONDUCT OF DIRECT RECRUITMENT  
BY THE ODISHA PUBLIC SERVICE COMMISSION**

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**1. Name of the Department:**

**2. (a) Type of Recruitment:**

**(b) Name of the post/service to be advertised:-**

<b>Sl. No.</b>	<b>Name of Service</b>	<b>Group of service</b>	<b>Scale of pay</b>

**(c) Rules under which the post/service are to be advertised:**

**(d) Year of Recommendation of last appointment to the said post/service by Direct appointment:**

**(If no recruitment was held to this post earlier then write 00-00-0000)**

3. Details of the number of posts to be filled in vide format at Annexure-I.
4. (a) Does total posts reserved for SC, ST & SEBC exceed the corresponding limit of 16.25%, 22.50% & 11.25% of total number of posts for this recruitment? If Yes, then specific reason may be stated.

For SC	Yes	No	If 'Yes' Reason
For ST	Yes	No	If 'Yes' Reason
For SEBC	Yes	No	If 'Yes' Reason

5. If the candidate is to be appointed on probation, then, the period there of. In Months:

6. (a) Any stipulation for service in specific designated areas like K.B.K. districts? In Months:

(b) Any stipulation for service in Rural area: In Months:

7. Essential Qualifications:

(a) Educational:

(b) Experience, in Months:

8. Desirable :

(a) Educational qualification:

(b) Experience, in Months:

(c) Training required:

(d) Others:

9. (a) Are equivalent qualifications acceptable? Yes No

(b) If so, give details thereof:

10. Age limit and reference date for calculation of age as provided in the recruitment rules.

(a) Age limit: UR                      MIN                      MAX

(b) Reference date for calculation of age:

11. Details of relaxation permissible to candidates, in the upper age limit, for the following categories:

	Category	Years
(a)	Scheduled Castes	
(b)	Scheduled Tribes	
(c)	S.E.B.Cs.	
(d)	Women	
(e)	Ex-Servicemen	
(f)	Persons with Disabilities.	
(g)	Service experience under the State Government/Central Government/Public Sector Undertakings/Local Bodies etc.	
(h)	Any other	

12. Any other information relevant for the recruitment.

**NB : Draft advertisement, Copy of Gazette Notification containing recruitment rules & updated amended rules be uploaded simultaneously.**

Place :

Date :

**Additional Chief Secretary/Principal Secretary  
/Commissioner-cum-Secretary/Secretary/E.I.C.-  
cum-Secretary to Government of Odisha.  
Department.**

**(Signed copy may be sent separately. In absence of which no action will be taken by the Commission)**



\* (i) No. of posts reserved for Blindness or Low vision with physical requirement and functional classification.

\*\* (ii) No. of posts reserved for Hearing Impairment with physical requirement and functional classification.

\*\*\* (iii) No. of posts reserved for Locomotor Disability or Cerebral Palsy with physical requirement and functional classification.

**NB:(1) Out of 3% (three percent) reservation for Persons With Disabilities, one percent reservation shall be for women with disabilities.**

**(2) One-third (0.33%) of the posts reserved for Sports Persons shall be for women Sports Persons.**

**Place :**

**Date :**

**Additional Chief Secretary/Principal Secretary/  
Commissioner-cum-Secretary/Secretary/E.I.C.-  
cum-Secretary to Government of Odisha.**

**Department.**