

**ODISHA PUBLIC SERVICE COMMISSION
CUTTACK**

NOTICE

NO. 6336 /PSC Dt. 5/11/13

Pursuant to Advertisement No.05 of 2011-12 of the Odisha Public Service Commission, Cuttack for Odisha Civil Services (Preliminary) Examination, 2011, the Commission after careful consideration have decided to conduct the above examination **on 19.1.2014**. The above examination will be conducted at various centres in five zones namely, Balasore, Berhampur, Bhubaneswar, Cuttack and Sambalpur.

Besides the provision of para-14(ii)&(ii) of advertisement No.05 of 2011-12 is modified to the following extent:-

The detailed examination programme and Admission Certificate of the concerned eligible candidates and Instruction to candidates will be uploaded in the website of OPSC prior to the date of examination. The candidates are required to download their admission certificate and instruction to candidates from the website of the Commission. No separate correspondence will be made on this score. The candidates are required to visit website of the Commission at <http://opsc.gov.in>


Special Secretary

ODISHA PUBLIC SERVICE COMMISSION
Corrigendum to Advertisement No.05 of 2011-12 (124-D)
relating to Odisha Civil Services Examination,2011.

WEBSITE -<http://opsconline.gov.in>

WARNING : Information furnished in the online application form if found defective in any respect are liable to be summarily rejected.

1. In pursuance of orders dt. 30.08.2013 of Hon'ble Orissa High Court in WP (C) No. 18471 of 2012 & other WP(C)s, online applications are invited from the candidates who were eligible for the recruitment year 2007, 2008, 2009 & 2010 before the amended rules came into force i.e. 2011 rules.
2. **(a) ONLINE APPLICATION FORM WILL BE AVAILABLE TILL 22.11.2013 BY 11:59 P.M.** Application Form to be made available on WEBSITE (<http://opsconline.gov.in>) from 22.10.2013 to 22.11.2013
(b) LAST DATE FOR RECEIPT OF APPLICATION FEE AT ANY BRANCH OF STATE BANK OF INDIA (SBI) IS 26.11.2013.
3. The following provision is inserted in para-3 of the advertisement **(AGE LIMITS).**

Provided that the candidates who were within the prescribed upper age limit (i.e. under thirty-two years of age) as on 1st January,2007, 1st January,2008, 1st January,2009 and 1st January,2010 shall also be eligible to apply.

The Candidates coming within the following age limit are eligible to apply.

Category	Born not earlier than	Born not later than
UR	02.01.1975	01.01.1979
ST	02.01.1970	01.01.1974
SC	02.01.1970	01.01.1974
SEBC	02.01.1970	01.01.1974
Women	02.01.1970	01.01.1974
Ex-Serviceman	02.01.1970	01.01.1974

THE CANDIDATES COMING WITHIN THE ABOVE AGE LIMIT AND HAVING ALREADY APPLIED NEED NOT APPLY AGAIN.

All other terms and conditions of the said para of advertisement No. 05 of 2011-12 remain unchanged.

4. The subject matter at para-11 of the advertisement **(HOW TO APPLY)** is substituted as under for the above candidates.
 - (a) **Candidates must go through details of Advertisement before filling up online application form.**
 - (b) **Candidates must apply online through the website of OPSC <http://opsconline.gov.in>. Applications received through any other mode would not be accepted and summarily rejected.**
 - (c) **Before filling up the online application form, the candidates must go through the following documents available at OPSC portal.**
 - (i) **Instructions to fill up the online application form.**
 - (ii) **Guidelines for scanning and Uploading of Photograph, Full Signature & Left Thumb Impression.**
 - (d) Candidates are required to upload the scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left Thumb Impression(LTI) in the online application form. **The uploaded photograph, full signature and LTI must be clearly identifiable / visible, otherwise the application of the candidate is liable to be rejected** by the Commission and no representation from the candidate will be entertained.

- (e) Candidates should keep at least 2 copies of latest passport size photograph which is uploaded on the online application form for future use.
- (f) On successful submission of the online application form, a Unique Registration ID will be displayed on the screen as well as top of the application form. Candidates are required to take a printout of the finally submitted online application form for future use.
- (g) Thereafter, the candidates who are required to pay the fee shall take a printout of Online Challan (Pay-in-Slip) for payment of requisite fee of Rs.100/-(One hundred) only at any branch of State Bank of India (SBI). The Fee paid shall not be refunded under any circumstances nor can the fee be adjusted or held in reserve for any other examination or recruitment.
- (h) At present, only online applications are invited from the candidates for admission to the Odisha Civil Services Preliminary Examination-2011.

Candidates who will qualify the Preliminary Written Examination, are required to send duly filled in Long Application Form to be downloaded from the website of the Commission along with copies of required certificates and documents etc., as provided under para-8(iii) of the advertisement and the OPSC copy of Challan showing payment of Application fee, by Registered Post/Speed Post/Courier Service to the Special Secretary, Odisha Public Service Commission, 19, Dr. P.K. Parija Road, Cuttack-753001 so as to reach the office of the OPSC on or before the prescribed date (which will be declared after publication of the result of O.C.S. Preliminary Examination).

- (i) The candidates are advised to submit the Online Application well in advance without waiting for the closing date to avoid last hour rush.
- (j) Certificate of Admission to the examination/Interview to the eligible candidates will be uploaded in the Website of OPSC prior to the date of examination or interview which will be published in the Website and News paper. The candidates are required to download their Admission Certificate from Website of the Commission and produce the same for admission to the examination or interview. No separate correspondence will be made on this score.

In case of any guidance/information on this advertisement & recruitment, candidates may contact the O.P.S.C. Facilitation Counter over Telephone No.0671-2304141/ 2305611 & Extn.-218 in any working day between 10.30 A.M. to 1.30 P.M. & 2.00 P.M. to 5.00 P.M.

The candidates are required to visit the Website of the Commission at <http://opsconline.gov.in> OR <http://opsc.gov.in> for detailed information about the programme of the examination/ interview, rejection notice and other important notice etc. and also keep track of publication of various notices to the effect in the leading local daily newspapers for information.

5. All other terms and conditions of Advertisement will remain unchanged.

CUTTACK
DATE :10.10.2013

SPECIAL SECRETARY,

ODISHA PUBLIC SERVICE COMMISSION

Corrigendum to Advertisement No.05 of 2011-12(124-D) for the Odisha Civil Services Examination, 2011

WEBSITE -<http://opsc.nic.in>

Consequent on addition of 30 vacancies to the Odisha Administrative Service, Group-A(JB) & 100 vacancies to the Odisha Revenue Service and revision of category wise vacancies in respect of OCS(ARCS/AGCS) & OT & AS, as reported by the Government in General Administration Department, the revised vacancies relating to Odisha Civil Service Examination, 2011 shall be as under :

Sl. No.	Name of post/services	Vacancy Position				Total
		UR	SC	ST	SEBC	
1	2	3	4	5	6	7
1	OAS-A(JB)	21(7-w)	10(3-w)	13(4-w)	16 (5-w)	60(19-w)
2	OPS-A(JB)	06(2-w)	02	03(1-w)	04(1-w)	15(4-w)
3	OCS (ARCS/AGCS)	03(1-w)	02(1-w)	02	03(1-w)	10(3-w)
4	ORS	69(23-w)	32(11-w)	45(15-w)	54(18-w)	200(67-w)
5	OT & AS	72(24-w)	34(11-w)	47(16-w)	56(19-w)	209(70-w)
	Total	171(57-w)	80(26-w)	110(36-w)	133(44-w)	494(163-w)

Out of above vacancies, 6(six) vacancies for Ex-Serviceman & 2 (two) vacancies for Sports Persons are reserved in Category of Odisha Revenue Service.

Similarly, 6(six) vacancies for Ex-Serviceman & 2 (two) vacancies for Sports Persons are reserved in the category of Odisha Taxation & Accounts Service,

All other terms & conditions of the original advertisement remain unchanged.

Cuttack

Dt.16.12.2011

Special Secretary

ODISHA PUBLIC SERVICE COMMISSION

ADVERTISEMENT NO. 05 OF 2011-12

ODISHA CIVIL SERVICES EXAMINATION, 2011.

WEBSITE - (<http://opsc.nic.in>)

THE LAST DATE FOR RECEIPT OF APPLICATIONS IS 31ST DECEMBER, 2011 BY 5.00 PM

WARNING : Applications received incomplete in any respect are liable to be summarily rejected. No correspondence on that score will be entertained. The Short application form should be folded only at appropriate places as indicated in the form itself.

1. Applications in the prescribed Short Form are invited from candidates for admission to the Odisha Civil Services Preliminary Examination, 2011 for recruitment to the Posts and Services coming under the Odisha Civil Services (Category-I & Category-II) as mentioned below. The Examination will be conducted in accordance with the provisions of the Odisha Civil Services (Combined Competitive Recruitment Examination) Rules, 1991 as amended from time to time. The relevant portion of the said Rules are available on the Website of the Commission.

Category-I

<u>Name of the Posts/Services</u>	<u>Scales of Pay</u>	<u>Post Code</u>
i) Odisha Administrative Service, Group-A(JB)	-- Rs.15,600-39,100/- + G.P. Rs.5400 (PB-3)	01
ii) Odisha Police Service, Group-A(JB)--	-do-	03

Category-II

iii) Odisha Co-operative Service, Group-B(ARCS/AGCS)	-- Rs.9,300-34,800/- + G.P. Rs.4600 (PB-2)	04
iv) Odisha Revenue Service, Group-B	-- -do-	07
v) Odisha Taxation & Accounts Service -- Group-B.	-do-	08

The Examination Code is **01** which should be mentioned by the candidates at the appropriate place of column No.03 of the Short Application Form. The candidates are not required to mention the Post Code at this stage against the appropriate place of Column No. 04. The Post Code as mentioned against the above Posts/Services are to be indicated by the candidates in the Long Application Form which to be downloaded from the Website of the Commission or to be collected from the office of the Commission with proper acknowledgement at appropriate time, who qualify for the Main Examination.

2. POSITION OF VACANCIES AND RESERVATION THEREOF :

The number of vacancies to be filled in, on the basis of the final result of the recruitment, is likely to be 364 with reservation indicated below as per requisition submitted by General Administration Department, Government of Odisha:

Sl. No.	Name of post/services	Vacancy Position				Total
		UR	SC	ST	SEBC	
1	2	3	4	5	6	7
(i)	OAS-A(JB)	10 (3-w)	05(2-w)	07(2-w)	08 (3-w)	30 (10-w)
(ii)	OPS-A(JB)	06 (2-w)	02	03(1-w)	04(1-w)	15 (4-w)
(iii)	OCS (ARCS/AGCS)	07 (2-w)	02(1-w)	01	Nil	10 (3-w)
(iv)	ORS	34 (11-w)	16(5-w)	23(8-w)	27(9-w)	100(33-w)
(v)	OT & AS	105(35-w)	34(11-w)	47(16-w)	23(8-w)	209(70-w)
	Grand Total	162(53-w)	59(19-w)	81(27-w)	62(21-w)	364(120-w)

(a) Out of above vacancies, 3(three) vacancies for Ex-Serviceman & 1(one) vacancy for Sports Persons are reserved in the category of Odisha Revenue Service.

Similarly 6(six) vacancies for Ex-serviceman & 2(two) vacancies for Sports Persons are reserved in the category of Odisha Taxation and Accounts Service.

Candidates belonging to Ex-Servicemen and Sportspersons, when selected as per reservation provided for them, shall be adjusted against the categories to which they belong, which means that the Ex-Servicemen/Sportspersons, if belonging to Scheduled Caste will claim the vacancy reserved for S.C., if belonging to Scheduled Tribe will claim the vacancy reserved for S.T. and so on. Thus the Ex-Servicemen/Sportspersons, who do not belong to either any of the reserved communities i.e. S.C./S.T./S.E.B.C., would claim the unreserved vacancies.

(b) In case of non-availability of eligible/suitable women candidate(s) belonging to the respective category, the unfilled vacancies of that category shall be filled up by eligible & suitable male candidate(s) of the same category.

(c) The exchange of reservation between SC & ST will not be considered.

(d) The number of vacancies to be filled up on the basis of this recruitment is subject to change by the Government without notice, depending upon the exigencies of public service at the discretion of the State Government.

3. AGE LIMITS :

A candidate shall be under thirty-two years and over twenty-one years of age on the 1st January, 2011 i.e. he/she must not have been born earlier than 2nd January, 1979 and not later than 1st January, 1990.

The upper age-limit is relaxable by 5 (five) years for candidates belonging to the categories of Scheduled Castes(S.C.), Scheduled Tribes(S.T.), Socially & Educationally Backward Classes(S.E.B.C.), Women and eligible Ex-Servicemen.

Provided that a person who comes under more than one category mentioned above, shall be eligible for only one benefit of upper age relaxation, which shall be considered most beneficial to him/her.

SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

Date of birth entered in the High School Certificate or equivalent Certificate issued by the concerned Board/Council will be accepted by the Commission. The certificate is required to be submitted only at the time of applying form the Odisha Civil Service (Main) Examination.

NOTE 1 :- Candidates should also note that once a Date of Birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an examination, no change will be allowed subsequently (or at any other examination of the Commission) on any grounds whatsoever.

NOTE 2 :- The candidates should exercise due care while entering their Date of Birth in Column-15 of the Short Application Form for the Preliminary Examination. If, on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their High School Certificate or equivalent certificate, disciplinary action will be taken against them by the Commission as per the Rules.

4. PLAN OF EXAMINATION :

(I) The Civil Services Examination will consist of the following successive stages :-

1. Preliminary Examination,
(Objective Type-Multiple Choice Questions)
2. Main Examination,
3. Personality Test or Interview.

The details of Scheme, Subjects for Preliminary and Main Examinations and Syllabi for both the Examinations, set out in the Schedule-II & III annexed to the "SCHEME OF EXAMINATION FOR ODISHA CIVIL SERVICES" are published with this advertisement. They are also available on the Website of the Commission.

(II) The Optional Subjects and their Code Numbers for the Preliminary Examination/Main Examination are as under :-

<u>Sl.No.</u>	<u>Name of Subject</u>	<u>Code No.</u>	
		<u>Preliminary Examn.</u>	<u>Main Examn.</u>
(i)	Agriculture	-- 01	01
(ii)	Agricultural Engineering	-- 02	02
(iii)	Animal Husbandry & Veterinary Science	-- 03	03
(iv)	Anthropology	-- 04	04
(v)	Botany	-- 05	05
(vi)	Chemistry	-- 06	06
(vii)	Civil Engineering	-- 07	07
(viii)	Commerce & Accountancy	-- 08	08
(ix)	Economics	-- 09	09
(x)	Electrical Engineering	-- 10	10
(xi)	Education	-- 11	11
(xii)	Fisheries Science	-- 12	12
(xiii)	Forestry	-- 13	13
(xiv)	Geography	-- 14	14
(xv)	Geology	-- 15	15
(xvi)	Home Science	-- 16	16
(xvii)	History	-- 17	17
(xviii)	Law	-- 18	18
(xix)	Management	-- 19	19
(xx)	Mathematics	-- 20	20
(xxi)	Mechanical Engineering	-- 21	21
(xxii)	Philosophy	-- 22	22
(xxiii)	Physics	-- 23	23
(xxiv)	Political Science & International Relations	-- 24	24
(xxv)	Psychology	-- 25	25
(xxvi)	Public Administration	-- 26	26
(xxvii)	Sociology	-- 27	27
(xxviii)	Statistics	-- 28	28
(xxix)	Zoology	-- 29	29
(xxx)	Indian Languages & Literature (any one)- (Only for Main Examination)		
	a. English	-- -	30
	b. Hindi	-- -	31
	c. Odia	-- -	32
	d. Persian	-- -	33
	e. Sanskrit	-- -	34
	f. Urdu	-- -	35

REQUEST FOR CHANGE OF OPTIONAL SUBJECT(S) WILL NOT BE ENTERTAINED.

5. **NUMBER OF ATTEMPTS :**

Every candidate appearing at the Civil Services Examination, who is otherwise eligible, shall be permitted four attempts at the examination. Provided that :

- (i) There shall be no such limit for the S.C. and S.T. candidates.
- (ii) The number of attempts permissible to candidates belonging to Socially & Educationally Backward Classes, who are otherwise eligible, shall be seven. This relaxation will be available to the candidates, who are eligible to avail of reservation applicable to such candidates.
- (iii) A candidate who has been selected for appointment to any of the posts or services (Group-B) mentioned in column (2) of Schedule-I under Rule 3 of Odisha Civil Services (Combined Competitive Recruitment Examination) Rules, 1991 amended from time to time may, subject to her eligibility, be allowed to compete again for any Group-A Service or Services mentioned in column (2) of the said Schedule.

NOTE:

1. **An attempt at a Preliminary Examination shall be deemed to be an attempt at the Examination.**
2. **If a candidate actually appears in any one paper in the Preliminary Examination, he/she shall be deemed to have made an attempt at the Examination.**
3. **Notwithstanding the disqualification/cancellation of candidature, the fact of appearance of the candidate at the Examination will count as an attempt.**

6. **EDUCATIONAL QUALIFICATION :**

A candidate **must hold a Bachelor's Degree** from any University incorporated by an Act of the Central or a State Legislature in India or an Educational Institution established by an Act of Parliament or deemed to be a University under Section-3 of the University Grants Commission Act, 1956 or a Foreign University approved by the Central Government.

7. **OTHER ELIGIBILITY CONDITIONS :**

- (i) A candidate must be a citizen of India;
- (ii) He/she must be able to read, write and speak Odia and have-
 - (a) passed Middle School Examination with Odia as Language subject ; or
 - (b) passed High School Certificate or equivalent examination with Odia as medium of examination in non-language subject; or
 - (c) passed in Odia as a language subject in the final examination of Class-VII from a School or educational Institution recognized by the Government of Odisha or the Central Government; or
 - (d) passed a test in Odia in Middle English School Standard conducted by the School & Mass Education Department of the Government of Odisha.
- (iii) A candidate, who has more than one spouse living or in case of a woman candidate, if married to a person having one spouse living, shall not be eligible for appearing at the examination:

Provided that the State Government may, if satisfied that such marriage is permissible under the Personal Law applicable to such person or there are other grounds for so doing, exempt any person from the operation of this rule.

- (iv) Government Servants, whether permanent or temporary, are eligible to appear at the Examination, provided they possess the requisite qualification and are within the prescribed age limit as provided under Para-4 and 6 of the Advertisement. However, they are required to submit an undertaking to the effect that they have informed in writing to their Head of Office/Department that they have applied for the Examination. Further, they will be required to enclose an attested copy of the “**No Objection Certificate**” issued by the competent authority with the Long Application Form to be submitted after qualifying in the Preliminary Written Examination for appearing at the Main Written Examination.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their applications will be liable to be rejected/candidature will be liable to be cancelled.

- (v) If a candidate has, at any time, been debarred for a certain period/chance(s) by the Odisha Public Service Commission or other State Public Service Commission or U.P.S.C. from appearing at any Examination/Interview, he/she **will not be eligible** for such recruitment for that specified period/chance(s).
- (vi) **Only those candidate, who possess the requisite qualification and fulfil other eligibility conditions by the closing date of receipt of applications will be considered eligible**
- (vii) The period of probation will be applicable as prescribed in the recruitment rules of different services.
- (viii) A candidate must be of good mental condition and bodily healthy and free from any physical defect likely to interfere with the discharge of her duties as an officer of the Service/Post. A candidate, who, after such medical examination, as the Government may prescribe, is not found to satisfy these requirements, will not be appointed.
- (ix) The Physical Standard of a candidate(s) (caste-wise & sex-wise) for Odisha Police Service will be as per Home Department Notification No.29452/SPS, dt.4.7.2011 enclosed (Annexure-I).

8. **OTHER CONDITIONS :**

- (i) The provisions of the Odisha Conduct of Examinations Act, 1988 (Odisha Act-2 of 1988) are applicable to this Examination (Preliminary & Main) conducted by the Odisha Public Service Commission. Any violation of the above Act. and violation of instructions to candidates (as provided in the advertisement, application form, Brochure, Admission Certificate & Answer Script etc) will be seriously viewed and disciplinary action will be taken against the concerned candidates as deemed proper.
- (ii) At present applications in the Short Form are invited from candidates for admission to the Odisha Civil Services Preliminary Examination, 2011 only. After declaration of result of the Preliminary Written Examination, the candidates who qualify in the Preliminary Written Examination, should download the prescribed Long Application Form from the Website of the Commission or personally collect the Long Application Form from the Office of the Commission with his proper acknowledgement and submit the said Long Application form duly filled in (including Roll Number) along with the required documents, to the Commission’s Office within the stipulated date for consideration of their eligibility for admission to the Main Written Examination.

- (iii) The candidates are to be in readiness to submit along with the Long Application Form, true copies of the following documents duly attested by a Gazetted Officer or Notary Public or self certified. The candidates are also required to mention on each document “**submitted by me**” and put their full signature on the same. They must not attach the original certificates to their Long Applications. Only those who are called for the Personality Test or Interview will be required to bring with them the original certificates for verification on the date of Personality Test or Interview before the Interview start, failing which he/she shall not be allowed to appear at the Personality Test or Interview.
- (a) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;
 - (b) Intermediate/+2 Examination Certificate issued by the concerned Board/Council;
 - (c) Bachelor’s Degree Certificate issued by the concerned University;
 - (d) Certificate of any other higher qualification(s) issued by the University/Institution;
 - (e) Caste Certificate by birth in support of claim as S.C./S.T./S.E.B.C., wherever applicable(Please see Note-1).
 - (f) Required Odia Test Pass Certificate from the competent authority, wherever applicable (Please see Note-2);
 - (g) Discharge Certificate issued by the Commanding Officer of the Unit last served, wherever applicable.
 - (h) Identity Card issued by the Director of Sports, Odisha, wherever applicable.
 - (i) Certificate of good character from the Principal/Proctor/Dean or Professor in charge of Department of Teaching of the College or University/Institution in which last studied.
 - (j) Two recent passport size photographs with signature on its front. All the photographs should be identical with that submitted with the short application form.

NOTE 1 : Candidates claiming to be belonging to S.Cs./S.Ts./S.E.B.Cs. category by birth are required to retain with them the relevant Caste Certificate issued by the competent authority in the prescribed form. Candidates of SEBC category (other than Creamy Layer) must have obtained Caste Certificate issued by the competent authority within the last three years from the date of advertisement by the competent authority in the prescribed form.

(i) Women candidates belonging to S.C./S.T./S.E.B.C. are required to submit Cast Certificates by birth showing “daughter of” Caste Certificates by virtue of marriage (i.e. showing “wife of”) are not acceptable.

(ii) OBC CERTIFICATES **WILL NOT BE ACCEPTED** IN LIEU OF SEBC CERTIFICATES.

(ii) Community (Caste status) once mentioned by the candidates shall not be changed under any circumstances.

The competent authorities are: - District Magistrate/Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar /Additional Tahasildar of Government of Odisha;

NOTE 2: Degree Certificate, Caste Certificate, Odia Test Pass Certificate, Discharge Certificate of Ex-servicemen and Identity Card of Sportspersons must have been issued by the competent authority within the last date fixed for receipt of applications as indicated above

- (iv) (a) Concessions meant for S.C./S.T./S.E.B.C. by birth, are admissible to Scheduled Castes/Scheduled Tribes/Socially & Educationally Backward Classes of Odisha only.
- (b) **Community (caste status)** once mentioned by the candidates under column-10 of the short application form, will be treated as final and the same **shall not be changed subsequently under any circumstances. If a candidate changes his/her community (caste status) while submitting the long application (if qualified in the preliminary written examination) his/her application will be rejected.**
- (v) A candidate found guilty of seeking support for her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering herself liable to criminal prosecution, be disqualified not only for the recruitment for which she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission.
- (vi) This advertisement should not be construed as binding on the Government to make appointment.
- (vii) Mere inclusion of the name of a candidate in the list of successful candidates confers no right to appointment unless the Government are satisfied, after such enquiry as may be deemed necessary, that the candidate having regard to her character and antecedents, is suitable in all respects for appointment to the Post/Service.
- (viii) Mere empanelment in the list of successful candidates shall not confer any right for appointment.
- (ix) No request for withdrawal of candidature will be entertained under any circumstances.
- (x) Candidates must answer the Papers in their own hand-writing. In no circumstance, a candidate will be allowed the help of a scribe to write the answers for him/her.
- (xi) Candidates must use the Short Application Form supplied with the Brochure and they should in no case use photocopy/reproduction/unauthorisedly printed copy of the Short Application Form. **Each such form can be used only once and only for one examination.**
- (xii) All persons appointed under the Government of Odisha on or after 1st January, 2005 shall not be eligible for pension as defined under sub-rule(1) of Rule-3 of the Odisha Civil Services (Pension) Rules, 1992; but shall be covered by the defined Contributory Pension Scheme in accordance with the Odisha Civil Services (Pension) Amendment Rules, 2005.

- (xiii) **MOBILE PHONES OR ANY OTHER COMMUNICATION DEVICES ARE BANNED IN THE PREMISES WHERE THE EXAMINATION IS CONDUCTED BY THE COMMISSION AND IN THE OFFICE OF THE COMMISSION.**

9. ZONE(S) OF EXAMINATION :

Both Preliminary and Main Examination will be held at five Zonal Centre of the State, viz: Balasore, Berhampur, Bhubaneswar, Cuttack and Sambalpur depending on the number of candidates from the respective zones. Candidates are required to write and darken the Code Number of the zone of their choice where they would like to appear at the Examination in the column No.5 of the Short Application Form. While every effort will be made to allot candidates to the zone of their choice, the Commission may, at their discretion, allot any other zone to the candidates when circumstances so warrant. REQUEST FOR CHANGE OF ZONE WILL NOT BE ENTERTAINED.

10. EXAMINATION FEE :

A candidate is required to pay a non-refundable and non-adjustable fee of Rs.100/- (Rupees one hundred) only in shape of deposit of the amount in the Government Treasury under the Head “0051-PSC-105-State PSC-Examination Fee” or account payee Bank Draft/Pay Order drawn in favour of Special Secretary, Odisha Public Service Commission payable at any scheduled Bank of Cuttack. Treasury Challan with wrong mention of Head of Account or wrong mention of designation of the Authority in the Bank Draft/Pay Order shall not be accepted. The Original Treasury Challan/Bank Draft/Pay Order as the case may be, must be sent to the Commission alongwith the short application. Candidates belonging to Scheduled Castes/Scheduled Tribes of Odisha only are exempted from payment of this fee. Neither claim for refund of fee will be entertained nor the fee will be held in reserve for any other recruitment/purpose. **APPLICATIONS NOT ACCOMPANIED BY THE PRESCRIBED FEE SHALL BE SUMMARILY REJECTED.**

11. HOW TO APPLY :

(i) The Commission have developed a Short Application Form common for all their examinations, which will be processed on computerized machines. The Short Application Form alongwith a Brochure containing General Instructions for filling up the Form, an Acknowledgement Card and a Special Envelope for sending the application to the Commission's Office can be obtained from the Office of the Collectors of **all the 30 Districts of the State, Office of the A.D.M., Rourkela and Sub-Collector's Office at Berhampur/Bhubaneswar** between 11.00 A.M. & 1.30 P.M. and 2.00 P.M. & 4.00 P.M. on any working day on production of Original Treasury Challan showing payment of Rs.30/- (Rupees thirty) only into Government Treasury in the Head of account –“0051-PSC-105 State PSC-Application Fee” in favour of Special Secretary, Odisha Public Service Commission. The Form alongwith the aforesaid materials can also be obtained from the Commission's Office on payment of cash of Rs.30/- (Rupees thirty) only at the counter between 11.00 A.M. & 1.30 P.M. and 2.00 P.M. & 4.00 P.M. on any working day. However, candidates, who are desirous of obtaining the Form through Registered Post, on remittance of Rs.70/- (Rupees seventy) only by Bank Draft/Pay Order drawn in favour of Special Secretary , Odisha Public Service Commission payable at any scheduled Bank at Cuttack with a forwarding letter addressed to the Special Secretary , Odisha Public Service Commission mentioning full name and address of the candidate, Advertisement Number and name of the post/service advertised in **BOLD CAPITAL LETTERS.**

(ii) **If the letter along with Bank Draft/Pay Order from any candidate, for supply of application form, is received in the office of the O.P.S.C. after the last date for receipt of applications, no application form will be supplied to such candidates.**

(iii) **Candidates must follow instruction meticulously for filling up the Short Application Form as enumerated in Brochure enclosed.**

(iv) **APPLICATIONS WITHOUT FEE, PHOTOGRAPH, DECLARATION NOT SIGNED BY THE CANDIDATE, CHOICE OF CENTRES AND/OR INCOMPLETE IN ANY RESPECT WILL BE SUMMARILY REJECTED. SIMILARLY, APPLICATIONS RECEIVED LATE AND FROM OVERAGED /UNDERAGED CANDIDATES WILL ALSO BE SUMMARILY REJECTED.**

(v) Candidates are required to keep the Short Application Form in the envelope supplied by the office after filling in the same.

The candidates must take due care in handling and folding the Short Application Form.

(vi) CANDIDATE SHOULD VERIFY THE FOLLOWING BEFORE MAILING/SENDING THE SHORT APPLICATION :

- (a) That you have used the Application Form purchased from the designated offices only.
- (b) That you have filled in all the relevant columns of the Application Form by blackening the appropriate circles by H.B. Pencil and also written the corresponding Code in the boxes. It may be carefully checked that there is no variation between the entries made by you by darkening the circles and those written in the accompanying boxes.
- (c) That you have affixed your **recent photograph in black & white** (unsigned and unattested) in column-18 of the Application Form.
- (d) That you have put your full signatures in the appropriate boxes against column-19 and 28 of the Application Form.
- (e) That you have filled in the Acknowledgement Card (supplied along with the Application Form) and affixed postage stamp of Rs.6/- on the appropriate place of the Card and inserted it into the Special Envelope meant for mailing your application to the Commission.
- (f) That in case you are required to pay Examination Fee of Rs.100/-, the Original Treasury Challan should be sent with your Application Form and inserted into the Special Envelope before sealing the envelope by gum for despatch.
- (g) **That you have written the name of the Examination viz: “Odisha Civil Services (Preliminary) Examination, 2011” on the Special Envelope meant for mailing the Application Form.**
- (h) The Special Envelope should contain only three things, viz-
 - (i) Application Form duly filled in, signed and photograph (Black & White) affixed,
 - (ii) Original Treasury Challan/Bank Draft/Pay Order, and
 - (iii) Acknowledgement Card duly filled in and affixed with postage stamp of Rs.6/- only. No other enclosure/documents/certificates should be attached thereof.

The aforesaid documents are not to be tagged/pinned/stitched to the Short Application Form.

NOTE : (1) While filling in the Short Application Form, the candidate should carefully decide about his/her choice for the zone of Examination and the optional subject for the Preliminary Examination and Main Examination. More than one application from a candidate, giving different zones of Examination and/or optional subjects, will not be accepted in any case. Even if a candidate sends more than one completed application, the Commission will accept only one application at their discretion and the Commission's decision in the matter shall be final.

If any candidate appears at a centre/optional subject other than the one indicated by the Commission in his/her Admission Certificate, the papers of such a candidate will not be valued and his/her candidature will be liable to cancellation.

- (2) Since these Application Forms are to be processed in a computerized system, due care should be taken by the candidates to fill up their Short Application Forms correctly. Necessary instructions for filling up the Short Application Form may be seen in the Brochure supplied and relevant portion of the Advertisement. No column of the Short Application Form should be left blank. **INCOMPLETE OR DEFECTIVE APPLICATIONS SHALL BE SUMMARILY REJECTED.** No representation or correspondence regarding such rejection shall be entertained under any circumstances.
- (3) Candidates are not required to submit, along with their Short Application, any copy of the certificate in support of their claims regarding Age, Educational Qualifications, Scheduled Caste/Scheduled Tribe/S.E.B.C./Ex-Serviceman/ Sportsman or any other certificate. The relevant documents are to be submitted along with the Long Application Form for the Main Examination, if selected in the Preliminary Written Examination.
- (4) The candidates while applying for the Preliminary Written Examination, should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of the Examinations i.e. Preliminary Written Examination, Main Written Examination and Personality Test/ Interview will be **PURELY PROVISIONAL**, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Preliminary Written Examination, Main Written Examination and Personality Test/Interview, it is found that they do not fulfil any of the eligibility conditions, their candidature for the Examination will be cancelled by the Commission. If any of their claims is found to be incorrect, they may render themselves liable to imposition of penalty as may be decided by the Commission in term of Rule-18 of the Odisha Civil Services (Combined Competitive Recruitment Examination) Rules, 1991.

12. **SUBMISSION OF APPLICATIONS:** Candidates are required to send their applications in prescribed form by Registered Post/Speed Post/Courier Service to the Special Secretary , O.P.S.C., 19, Dr. P.K. Parija Road, Cuttack-753001. **Applications received after the closing date shall not be entertained.** The Commission will not take any responsibility if the application is not received in time. The candidates may also submit their applications in closed covers in the office of Odisha Public Service Commission directly/personally on or before the last date of receipt of applications. The closed envelope containing the application must be superscribed "**Application for Odisha Civil Service Examination, 2011**". The candidates submitting their applications directly/personally at the Counter of Odisha Public Service Commission will be given proper acknowledgement receipt.

13. ACKNOWLEDGEMENT OF APPLICATION :

On receipt of Application Form of a candidate, the Acknowledgement Card submitted by him/her along with the Application Form, will be despatched by the Commission's Office to him/her. The mere fact that a candidate's application has been acknowledged by the Commission, does not mean that his/her candidature for the examination has been accepted by the Commission.

14. CORRESPONDENCE WITH THE COMMISSION :

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases :

- (i) If a candidate does not receive the Acknowledgement Card after 30 days from the last date of receipt of application, he/she should contact the Commission's Office quoting her full name, name of examination, Application Form No.(6 digits) and Advertisement No.
- (ii) Admission Certificates indicating their Roll Numbers will be issued to the candidates who are admitted to the examination. The Admission Certificate will bear photographs, Roll Number of the candidates & Name of Examination Centre. If a candidate does not receive the Admission Certificate or any other communication two weeks before the commencement of the Examination, he/she should at once contact the Office of the Commission to know his/her eligibility or otherwise. **The eligible candidates may download their duplicate admission certificate from the Website of the Commission and produce the same before the Centre Supervisor for admission to the Examination Centre.**
- (iii) It may be noted that the Admission Certificate will be issued at the address as photocopied from the Short Application Form filled up by the candidate. The candidate should, therefore, ensure that address given by him/her in the Short Application Form is correct and complete with PIN Code.
- (iv) All communications to the Commission should invariably contain the following particulars:
 - (a) Full name of the candidate (in Bold Capital Letters).
 - (b) Name of the Examination.
 - (c) Application Form Number (6 digits).
 - (d) Roll No., if received by the candidate.

NOTE :

- (1). **No candidate will ordinarily be allowed to take the Examination unless he/she holds a certificate of admission for the Examination. On receipt of the Admission Certificate, it should be checked carefully and discrepancies/errors, if any, should be brought to the notice of the Commission immediately.**
- (2). **The candidates should note that their admission to the Examination (Preliminary/ Main/Personality Test/Interview) will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the Commission in accordance with the terms and conditions of this Advertisement.**

- (3). The mere fact that a certificate of admission to the Examination has been issued to a candidate, will not imply that his/her candidature has been finally cleared by the Commission or that entries made by the candidate in his/her application for the Preliminary Written Examination have been accepted by the Commission as true and correct. Candidates may note that the Commission take up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified for Odisha Civil Services (Main) Examination. Unless candidature is formally confirmed by the Commission, it continues to be provisional. The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

15. **FACILITATION COUNTER AND WEBSITE FOR GUIDANCE OF CANDIDATES :-**

In case of any guidance/information regarding application or candidature etc., candidates may contact the O.P.S.C. Facilitation Counter over Telephone No.0671-2304141/2305611 and Extn.-112 & 109 on working days between 10.30 A.M. & 1.30 P.M. and 2.00 P.M. & 5.00 P.M.

The candidates may also visit the Website of the Commission at <http://opsc.nic.in> for detailed information about the programme of the examination(s) etc. and also keep track of publication of various notices to the effect in the leading local daily newspapers for information.

Cuttack
DT. 17.11.2011

SPECIAL SECRETARY,
ODISHA PUBLIC SERVICE COMMISSION,
CUTTACK.

**Government of Odisha
Home Department**

Notification

No.SPS/1-64/09Pt.) 29452/SPS, Bhubaneswar, dated the 4.7.2011.

In exercise of the powers conferred by Rule 20 of the Odisha Police Service, Group-A (Junior Branch) Recruitment Rule-2010, the Governor of Odisha has been pleased to prescribe regulations as in Annexure-I to regulate the Physical examination of candidates for direct recruitment to Odisha Police Service (Group-A), Junior Branch.

By order of the Governor
U.N. Behera
Principal Secretary to Government.

Memo No.29453/Bhubaneswar, dated the 4.7.2011.

Copy along with copy of the Notification forwarded to the Director of Printing, Stationary and Publications, Odisha, Madhupatana, Cuttack for favour of publication in extraordinary Odisha Gazette.

He is requested to supply 300 (Three Hundred) spare copies to this Department at an early date.

Sd/-4.7.2011
Additional Secretary to Government.

Memo No.29454/Bhubaneswar, dated the 4.7.2011.

Copy along with copy of the Notification forwarded to the D.G. & I.G. of Police, Odisha, Cuttack/the Secretary, OPSC, Cuttack for information and necessary action.

Sd/-4.7.2011
Additional Secretary to Government.

Memo No.29455/Bhubaneswar, dated the 4.7.2011.

Copy along with copy of the Notification forwarded to all Departments of Government for information and necessary action.

Sd/-4.7.2011
Additional Secretary to Government.

**REGULATIONS RELATING TO THE PHYSICAL EXAMINATIONS OF
CANDIDATES APPLYING FOR THE ODISHA POLICE SERVICE.**

The regulations are published for the convenience of candidates and enable them to ascertain the probability of their possessing the required physical standard. The regulations are also intended to provide guidelines to the medical examiners.

The Government of Odisha reserve to themselves absolute discretion to reject or accept any candidate after considering the report of the Medical Board.

PHYSICAL STANDARD:

1. To be passed as fit for appointment, a candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties on this appointment.

2. (a) In the matter of co-relation of age limit, height and chest girth of candidates of India, it is left to the Medical Board to use whatever correlation figure are considered most suitable as a guide in the examination of the candidates. If there be any disproportion with regard to height, weight and chest girth, the candidates should be hospitalized for investigation and X-ray of the chest taken before the candidate is declared fit or not fit by the Board.”

(b) For the Odisha Police Service minimum standard for height and chest girth without which candidates cannot be accepted, are as follows:-

		Height	Chest Girth fully expanded	Expansion
1	2	3	4	5
1	Men(UR/SEBC/SC)	165 cm	84 cm	5 cm
2	Men (ST)	160 cm	84	5 cm
3	Women (UR/SEBC/SC)	150 cm	79 cm	5 cm
4	Women (ST)	145 cm	79 cm	5 cm

3. The candidate's height will be measured as follows:

He will remove his shoes and be placed against the standard with his feet together and the weight thrown on the heels and not on the toe or other sides of the feet. He will stand erect without rigidity and with heels calves buttocks and shoulder touching the standard; the chin will be depressed to bring the vertex of the head level under the horizontal bar and the height will be recorded in centimeters and parts of a centimeter to halves.

4. The candidate's chest will be measured as follows:-

He will be made to stand erect with his feet together and to raise arms over his head. The tape will be so adjusted round the chest that its upper edge touches the inferior angles of the shoulder blades behind and lies in the same horizontal plane when the tape is taken round the chest. The arms will then be lowered to hang loosely by the side and care will be taken that the shoulders are not thrown upwards or backwards so as to displace the tape. The candidate will then be directed to take a deep inspiration several times and the maximum expansion of the chest will be carefully noted and the minimum and maximum will then be recorded in centimeters 84-89, 86-93.5 etc. In recording the measurements fractions of less than half a centimeter should not be noted.

N.B.- The height and chest of the candidates should be measured twice before coming to a final decision.

5. The candidate will also be weighed and his weight recorded in kilograms; fractions of half a kilogram should not be noted.

6. (a) The candidate's **eye-sight** will be tested in accordance with the following rules. The result of each test will be recorded.

- (i) General – The candidate's eyes will be submitted to a general examination directed to the detection of any disease or abnormality. The candidate will be rejected if he suffered from any morbid conditions of eye, eyelids or contiguous structure of such a sort as to render or are likely at future date to render him unfit for service.
- (ii) Visual Acuity – The examination for determining the acuteness of visions includes two tests – one for distant the other for near vision. Each eye will be examined separately.

(b) There shall be no limit for maximum naked eye vision but the naked eye vision of the candidates shall however be recorded by the Medical Board or other medical authority in every case, as it will furnish the basis information in regard to the condition of the eye.

(c) The following standards are prescribed for distant and near vision with or without glasses.

(d) **(i) The total amount of Myopia (including the cylinder) shall not exceed minus 4,00D. Total amount of Hypermetropia (including the cylinder) shall not exceed plus 4.00D.**

(ii) In every case of myopia fundus examination should be carried out and the results recorded. In the event of pathological condition being present which is likely to be progressive and affect the efficiency of the candidate, he/she should be declared unfit.

(e) **Field of vision** : The field of vision shall be tested by the confrontation method. When such test gives unsatisfactory or doubtful result the field of vision should be determined on the perimeter.

		Better eye (Corrected vision)	Worse eye
1	Distant vision	6/6 or 6/9	6/12/ or 6/9
2	Near Vision	J1	J2
3	Types of corrections permitted	Spectacles	
4	Limits of refractive error permitted	+4.00D (including cylinder) Non-Pathological Myopia +4.00D (including cylinder) (Hypermetropia)	
5	Colour vision requirements	High Grade	
6	Binocular vision needed	Yes	

(f) **Night Blindness:** Broadly there are two types of night blindness: (1) as a result of Vitamin-A deficiency and (2) as a result of Organic disease of Retina, common cause being Retinitis Pigmentosa. In (1) the fundus is normal, generally seen in younger age group and ill nourished persons and improves by large doses of Vitamin-A. In (2) the fundus is often involved and mere fundus examination will reveal the condition in majority of cases. The patient in this category is an adult and may not suffer from malnutrition. Persons seeking employment for higher posts in the Government will fall in this category. For both (1 and (2) dark adaptation test will reveal the condition. For (2) Specially when fundus is not involved Electro-Retinography is required to be done. Both these tests (dark adaptation and retinography) are time consuming and require as a routine test in a medical check up. Because of these specialized set up, and equipment and thus are not possible as a technical considerations. It is for the Ministry/Department to indicate if these tests for night blindness are required to be done. This will depend upon the job requirement and nature of duties to be performed by the prospective Government employees.

(g) **Colour Vision :** The testing of colour vision shall be essential. Colour perception should be graded into higher grade depending upon the size of aperture in the lantern as described in the table below:

	Grade	High Grade Colour Perception
1	2	3
1.	Distance between the lamp and candidate	16ft
2	Size of aperture	13 mm
3	Time of exposure	5 seconds

Satisfactory colour vision constitutes, recognition with ease and without hesitation of signal red, green and yellow colour. The use of Ishihara's plates, shown in good light and a suitable Edrige Green's lantern shall be considered quite dependable for testing colour vision. While either of the two tests may ordinarily be considered sufficient in respect of services concerned with road, rail and air traffic, it is essential to carry out the lantern test. In doubtful cases where a candidate fails to qualify when tested by only one of the two tests, both the tests should be employed.

(h) **Ocular condition other than visual acuity :**

(i) Any organic diseased or a progressive refractive error which is likely to result in lowering visual acuity, should be considered a disqualification.

(ii) **Squint:** The presence of binocular vision is essential. Squint, even if the vision acuity in each eye is of the prescribed standard should be considered a disqualification.

(iii) If a person has one eye of if he has one eye which has normal vision and the other eye is amblyopic or has subnormal vision the usual effect is that the person **is lacking stereoscopic vision for perception of depth. Such vision is not necessary.**

(iv) **Contact Lenses:** During the medical examination of candidate, the use of contact lenses is not to be allowed. It is necessary that when conducting eye test the illumination of the typed letters for distant vision should have an illumination of 15 foot-candles.

GUIDELINES FOR SPECIAL OPHTHALMIC BOARD

Special Ophthalmic Board for eye examination shall consist of 3 Ophthalmologists:

- (a) Cases where the Medical Board has recorded visual function within normal prescribed limits but suspects a disease of progressive and organic nature, which is likely to cause damage to the visual function should refer the candidates to a Special Ophthalmic Board for opinion as part of the first Medical Board.
- (b) All cases or any type of surgery on eyes, IOL, refractive corneal surgery, doubtful cases of colour defect should be referred to special Ophthalmic Board.
- (c) In such cases where a candidate is found to be having high myopia or high hypermetropia, the State Medical Board should immediately refer the candidates for a special Board of three Ophthalmologists constituted by the Medical Superintendent of the hospital/A.M.O. with the head of the Department of Ophthalmology of the Hospital or the senior most ophthalmologist as the Chairman of the special Board. The Ophthalmologist/Medical Officer who has conducted the preliminary ophthalmic examination con not be a part of the Special Board.

The Examination by the Special Board should preferably be done on the same day. Whenever it is not possible to convene the Special Board of three Ophthalmologists on the day of the medical examination by the State Medical Board, the Special Board may be convened at an earliest possible date.

The Special Ophthalmic Board may carry out detailed investigations before arriving at their decision.

The Medical Board's report may not be deemed as complete unless it includes the report of the Special Board for all such cases which are referred to it.

GUIDELINE FOR REPORTING ON BORDER LINE UNFIT CASES:

In border line cases of substandard visual acuity, subnormal colour vision, the test will be repeated after 15 minutes by the Board before declaring a person unfit.

7. **Blood pressure:**

The Board will use its discretion regarding Blood Pressure. A rough method of calculating normal maximum systolic pressure is as follows:-

- (i) With Young subject 15-25 years of age the average is about 100 plus the age.
- (ii) With subjects over 25 years of age the general rule of 110 plus half the age seems quite satisfactory.

N.B.- As a general rule any systolic pressure over 140 mm and diastolic over 90 mm, should be regarded as suspicious and the candidate should be hospitalized by the Board before giving their final opinion regarding the candidate's fitness or otherwise. The hospitalization report should indicate whether the rise in blood pressure is of a transient nature due to excitement etc. or whether it is due to any organic disease. In all such cases X-ray and electrocardiographic examination of heart and blood urea clearance test should also be done as a routine. The final decision as to fitness or otherwise of a candidate will however, rest with the medical board only.

Method of taking Blood Pressure

The mercury manometer type of instrument should be used as a rule. The measurement should not be taken within fifteen minutes of any exercise or excitement. Provided the patient and particularly his arm is relaxed he may be either lying or sitting. The arm is supported comfortably at the patient's side in a more or less horizontal position. The arm should be freed from the cloth to the shoulder. The cuff completely deflated should be applied with the middle of the rubber over the inner side of the arm and its lower edge an inch or two above the bend of the elbow. The following returns of cloth bandage should spread evenly over the bag to avoid bulging during Inflation.

The brachial artery is located by palpitation at the bend of the elbow and the stethoscope is then applied lightly and centrally over it below but not in contact with the cuff. The cuff is inflated to about 200 mm. Hg. and then slowly deflated. The level at which the column stands when soft successive sound are heard represents the Systolic Pressure. When more air is allowed to escape the sound will be heard to increase in intensity. The level at which the well heard clear sound change to soft muffed fading sounds represents the diastolic pressure. The measurements should be taken in a fairly brief period of time as prolonged pressure of the cuff is irritating to the patient and will vitiate the reading. Rechecking if necessary should be done only a few minutes after complete deflation of the cuff. Sometimes as the cuff is deflated sounds are heard at a certain level they may disappear as pressure falls and reappear at a still lower level. This silent Gap may cause error in readings.

8. The urine (passed in the presence of the examiner) should be examined and the results recorded. Where a Medical Board finds sugar present in candidate's urine by the usual chemical tests the Board will proceed with the examination with all its other aspects and will also specially note any signs or symptoms suggestive of diabetes. If except for the glycosuria the Board finds the candidate conforms to the standard of medical fitness required they may pass the candidate fit, subject to the glycosuria being non-diabetic and the Board will refer the case to a specified specialist in Medicine who has hospital and laboratory facilities at his disposal. The Medical Specialist will carry out whatever examinations clinical and laboratory, he considers necessary including a standard blood sugar tolerance test, and will submit his opinion to the Medical Board upon which the Medical Board will base its final opinion "fit" or "unfit". The candidate will not be required to appear in person before the Board on the second occasion. To exclude the effect of medication it may be necessary to retain a candidate for several days in hospital under strict supervision.

9. A woman candidate who as a result of tests is found to be pregnant of 12 weeks standing or over should be declared temporarily unfit until the confinement is over. She should be re-examined for fitness certificate six weeks after the date of confinement, subject to the production of a medical certificate of fitness from a registered medical practitioner.

10. The following additional points should be observed:-

(a) that the candidate's **hearing in each ear is good and that there is no sign of disease of the ear.** In case it is defective the candidate should be got examined by the ear specialist; provided that if the defect in hearing is remediable by operation or by use of a hearing aid a candidate cannot be declared unfit on that account provided he/she has no progressive disease in the ear. The following are the guidelines for the medical examining authority in this regard:-

1.	Perceptive deafness in both ears in which some improvement is possible by a hearing aid	Fit if the deafness is up to 30 decibel in speech frequencies of 1000-4000.
2.	Perforation of tympanic membrane of central or marginal type.	(i) One ear normal other ear perforation of tympanic membrane present temporarily unfit. Under improved conditions of Ear Surgery a candidate with marginal or other perforation in both ears should be given a chance by declaring him temporarily unfit and then he may be considered under 4(ii) below. (ii) Marginal or attic perforation in both ears unfit. (iii) Central perforation both ears – Temporarily unfit.
3.	Ears with mastoid cavity subnormal hearing on one side/on both sides.	(i) Either ear normal hearing other ear mastoid cavity. Fit. (ii) Mastoid cavity of both sides. Unfit.
4.	Persistently discharging ear operated/unoperated.	Temporarily Unfit.
5.	Chronic Inflammatory/allergic condition of nose with or without bony deformities of nasal septum.	(i) A decision will be taken as per circumstances of individual cases. (ii) If Deviated nasal Septum is present with symptoms – Temporarily unfit.
6.	Chronic Inflammatory conditions of tonsils and or Larynx.	(i) Chronic Inflammatory conditions of tonsils and/or Larynx – Fit. (ii) Hoarseness of voice of severe degree if present then Temporarily unfit.
7.	Benign or locally Malignant tumours of the E.N.T.	(i) Benign tumours – Temporarily unfit. (ii) Malignant Tumour – unfit.
8.	Otosclerosis	If the hearing is within 30 decibels after operation. Or With the help of hearing aid Fit.
9.	Congenital defects of ear, nose or throat.	(i) If not interfering with functions – Fit. (ii) Stuttering of severe degree – Unfit.
10.	Nasal/Poly.	Temporarily Unfit.

- (b) That his speech is without impediment;
- (c) That his teeth are in good order and that he is provided with dentures where necessary for effective mastication (well filled teeth will be considered as sound);
- (d) That the chest is well formed and his chest expansion sufficient and that the hearts and lungs are sound;
- (e) That there is no evidence of any abdominal disease;
- (f) That he is not ruptured;
- (g) That he does not suffer from hydrocele, varicose veins or piles;
- (h) That his limbs, hands and feet are well formed and developed and that there is free and perfect motion of all joints;
- (i) That he does not suffer from any inveterate skin disease;
- (j) That there is no congenital malformation or defect;
- (k) That he does not bear traces or acute or chronic disease pointing to an impaired constitution;
- (l) That he bears marks of efficient vaccination; and
- (m) That he is free from communicable disease.

11. Radiographic examination of the chest of candidate for detecting any abnormality of the heart and lungs which may not be apparent by ordinary physical examination will be done at the time when he is called for the Personality Test by the Odisha Public Service Commission.

The decision of the Chairman of the State Standing Medical Board (conducting the medical examination of the concerned candidate) about the fitness of the candidate shall be final.

In case of doubt regarding health of a candidate the Chairman of the Medical Board may consult a suitable Hospital specialist to decide the issue of fitness or unfitness of the candidate for Government Service e.g. if a candidate is suspected to be suffering from any mental defect or aberration the Chairman of the Board may consult a Hospital Psychiatrist/Psychologist etc.

When any defect is found it must be noted in the certificate and the medical examiner should state his opinion whether or not it is likely to interfere with the efficient performance of the duties which will be required of the candidate.

12. The candidate filling an appeal against the decision of the Medical Board have to deposit an appeal fee of Rs.100.00 in such manner as may be prescribed by the Government of India in this behalf. This fee would be refunded if the candidate is declared fit by the Appellate Medical Board. The candidates may, if they like enclose medical certificate in support of their claim of being fit. Appeals should be submitted with in 21 days of the date of the communication in which the decision of the Medical Board is communicated to the candidates otherwise request for second medical examination by an Appellate Medical Board will not be entertained. The Medical Examination by the Appellate Medical Board would be arranged at Cuttack only and no traveling allowance or daily allowance will be admissible for the journeys performed in connection with the medical examination. Necessary action to arrange medical examination by Appellate Medical Boards would be taken by the General Administration Department on receipt of appeal accompanied by the prescribed fee.

MEDICAL BOARD'S REPORT

The following intimation is made for the guidance of the Medical Examination:-

1. The standard of physical fitness to be adopted should make due allowance for the age and length of service, if any of the candidate concerned.

No person will be deemed qualified for admission to the public service who shall not satisfy Government or appointing authority as the case may be that he has no disease constitutional affliction, or bodily infirmity, unfitting him or likely to unfit him for that Service.

It should be understood that the question of fitness involves the future as well as present and that one of the main objects of medical examinations is to secure continuous effective service and in the case of candidates for permanent appointment to prevent early pension or payments in case of premature death. It is at the same time to be noted that the question is one of the likelihood of continuous effective service and the rejection of a candidate need not be advised on account of the presence of a defect which is only a small proportion of cases is found to interfere with continuous effective service.

A Lady Doctor will be co-opted as a member of the Medical Board whenever a women candidate is to be examined.

The report of the Medical Board should be treated as confidential.

In case where a candidate is declared unfit for appointment in the Government Service the ground for rejection may be communicated to the candidate in broad terms without giving minute details regarding the defects pointed out by the Medical Board.

In case where a Medical Board considers that minor disability disqualifying a candidate for Government Service can be cured by treatment (medical or surgical) a statement to the effect should be recorded by the Medical Board. There is no objection to a candidate being informed of the Board's opinion to the effect by the appointing authority and when a cure has been effected it will be open to the authority concerned to ask for another Medical Board.

In the case of candidate who are to be declared "Temporarily Unfit" the period specified for re-examination should not ordinarily exceed six months at the maximum. On re-examination after the specified period these candidates should not be declared temporarily unfit for a further period but a final decision in regard to their fitness for appointment or otherwise should be given.

(a) Candidate's statement and declaration-

The candidate must make the statement required below prior to his Medical Examination and must sign the Declaration appended thereto. His attention is specially directed to the warning contained in the Note below:-

1.	State your name in full (in block letters)			
2.	State your age and birth place.			
3.	(a) Have you ever had smallpox intermittent or any other fever enlargement or suppuration of glands, spitting of blood, asthma, heart disease, lung disease, fainting attack, rheumatism, appendicitis ? Or (b) Any other disease or accident requiring confinement to bed and medical or surgical treatment ?			
4.	When you were last vaccinated ?			
5.	Have you suffered from any form of nervousness due to over work or any other causes?			
6.	Furnish the following particulars concerning your family -			
	Father's age if living and state of health	Father's age at death and cause of death	No. of brothers living their age and state of health	No. of brothers dead, their age and causes of death.
	1	2	3	4
(i)				
(ii)				
(iii)				
	Mother's age if living and state of health	Mother's age at death and cause of death	No. of sisters living their age and state of health	No. of sisters dead, their age and causes of death.
	1	2	3	4
(i)				
(ii)				
(iii)				
7.	Have you been examined by a Medical Board before ?			
8.	If answer to the above is "Yes", please state what service/services you were examined for ?			
9.	Who was the examining authority ?			

10.	When and where was the Medical Board held ?	
11.	Result of the Medical Board's examination if communicated to you or if known.	
12.	All the above answers are to the best of my knowledge and belief, true and correct and I shall be liable for action under law for any material infirmity in the information furnished by me or suppression of relevant material information. The furnishing of false information or suppression of any factual information would be a disqualification and is likely to render me unfit for employment under the government. If the fact that false information has been furnished or that there has been suppression of any factual information comes to notice at any time during my services, my services would be liable to the terminated.	

Candidate's signature

Signed in my presence

Signature of the Chairman of the Board.

PROFORMA

(b) Report of the Medical Board on (name of candidate) Physical Examination.

1. General development : Good Fair.....
 Poor..... Nutrition : thinAverage.....
 ObeseHeight(without shoes).....Weight.....
 Best Weight..... when.....any recent changes in weight
 Temperature.....

Girth of chest :

- (1) After full inspiration –
 (2) After full expiration –

2. Skin : Any obvious disease.

3. Eyes :-

- (1) Any disease
 (2) Night blindness
 (3) Defect in colour vision
 (4) Field of vision.....
 (5) Visual acuity.....
 (6) Fundus examination.....

Acuity of vision	Naked eye with glasses	Strength of glass sph. Cyl. Axis.
1	2	3
Distant vision	RE LE	
Near vision	RE LE	
Hypermetropia (Manifest)	RE LE	

4. Ears – InspectionHearing :

Right Ear.....
 Left Ear

5. GlandsThyroid

6. Condition of teeth

7. Respiratory system : Does physical examination

Reveal anything abnormal in the respiratory organs.....
 If yes, explain fully.....

8. Circulatory System :

(a) Heart : Any Organic Lesions Rates standing.....
 After hopping 25 times.....2 minutes after hopping.....

(b) Blood Pressure :

SystolicDiastolic.....

9. Abdomen :

Girth..... Tenderness.....

Hernia.....

(a) Palpable Liver..... Spleen.....
 Kidneys..... Tumors.....
 Hemorrhoids..... Fistula

10. Nervous System indication of nervous or mental disabilities

- 11. Loco Motor System : Any abnormality
- 12. Genito Urinary System : Any evidence of Hydrocele, Varicocele etc.
Urine Analysis :
 - (a) Physical appearance
 - (b) Sp. Gr.....
 - (c) Albumen.....
 - (d) Sugar.....
 - (e) Casts
 - (f) Cells

13. Is there anything in the health of the candidate likely to render him unfit for the efficient discharge of his duties in the service for which he is a candidate?

Note :- In the case of female candidate, if it is found that she is pregnant of 12 weeks standing or over, she would be declared temporarily unfit vide Regulation-9.

- 14. (i) State the service for which the candidate has been examined.
(ii) Has he/she been found qualified in all respects, for the efficient and continuous discharges of his/her duties in Odisha Police Service.
(iii) Is the candidate fit for FIELD SERVICE?

15. Chest X-Ray Examination.

Note : The Board should record their findings under one of the following three categories:-

- (i) Fit.....
- (ii) Unfit on account of
- (iii) Temporarily unfit on account of

Place	Signature	Chairman
		Member
		Member

Date

Seal of the Medical Board.

Scheme and Subjects for the
Orissa Civil Services
Examination

SCHEDULE – II

[(Vide Rule 4(3)]

The Scheme of Examination

- I.** The Competitive Examination shall comprise as follows, namely :-
- (i) Preliminary Examination,
 - (ii) Main Examination,
 - (iii) Personality Test or Interview.
- II.** Candidates who will qualify in the Preliminary Examination, shall be called by the Commission, to appear in the Main Examination. The qualifying marks in the Preliminary Examination shall be such as may be fixed by the Commission. The marks obtained in the Preliminary Examination shall not be counted for ranking. The Main Examination shall comprise Oriya Language, English, English Essay, General Studies-I & II papers, two optional subjects having two papers each as prescribed in Scheduled-III.
- III.** Candidates who obtain such minimum qualifying marks in the Main Examination as may be fixed by the Commission at their discretion shall be called for personality test. The personality test or interview shall carry 250 Marks and no minimum qualifying marks for personality test or interview shall be fixed.

Total marks thus obtained by the candidates in the written examination and personality test or interview would determine their ranking. Candidates shall be allotted to the various services keeping in view their ranks in the examination and the preferences indicated by them for various services.

SCHEDULE – III
[(Vide Rule 4(5))]
Scheme and subjects for the Examination

1 (A). The Preliminary Examination shall consist of two papers of objective type (Multiple choice questions) and each paper shall be of two hours duration –

Paper - I	General Studies	...	150 Marks
Paper - II	One subject to be selected from the following Optional Subjects.	...	300 Marks
		Total -	450 Marks

- (i) Agriculture
- (ii) Agricultural Engineering
- (iii) Animal Husbandry & Veterinary Science
- (iv) Anthropology
- (v) Botany
- (vi) Chemistry
- (vii) Civil Engineering
- (viii) Commerce & Accountancy
- (ix) Economics
- (x) Electrical Engineering
- (xi) Education
- (xii) Forestry
- (xiii) Fisheries Science
- (xiv) Geography
- (xv) Geology
- (xvi) Home Science
- (xvii) History
- (xviii) Law
- (xix) Management
- (xx) Mathematics
- (xxi) Mechanical Engineering
- (xxii) Philosophy
- (xxiii) Physics
- (xxiv) Political Science & International Relations
- (xxv) Psychology
- (xxvi) Public Administration
- (xxvii) Sociology
- (xxviii) Statistics
- (xxix) Zoology

NOTE (i) The scope of the syllabi for optional subject papers for the Preliminary/Main Examination is broadly of the Honours Degree level, i.e., a level higher than the Bachelors Degree and lower than the Masters Degree. In the case of Engineering and Law, the level corresponds to the Bachelors' Degree.

(ii) The Preliminary Examination is meant to serve as screening test only. The marks obtained in Preliminary Examination by the candidates who are declared qualified for admission to main examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Main Examination would be 12 times of the total number of vacancies advertised. Only those candidates who are declared by the Commission to have qualified in Preliminary Examination against a particular advertisement will be eligible for admission to the Main Examination against the said advertisement.

1 (B). Main Examination –

The Main Examination shall consist of the following papers and each paper shall be of three hours duration.

Paper – I	Oriya Language	...	300 Marks
Paper – II	English	...	300 Marks
Paper – III	English Essay	...	200 Marks
Paper – IV	General Studies-I	...	300 Marks
Paper – V	General Studies-II	...	300 Marks
Paper – VI, VII, VIII & IX.	Any two subjects to be selected from the list of optional subjects set out below. Each subject will have two papers.	...	300 Marks for each paper
	Personality Test or Interview shall carry	...	250 Marks

2. LIST OF OPTIONAL SUBJECTS FOR MAIN EXAMINATION

1. Agriculture
2. Animal Husbandry & Veterinary Science
3. Anthropology
4. Agricultural Engineering
5. Botany
6. Chemistry
7. Civil Engineering
8. Commerce & Accountancy
9. Economics
10. Electrical Engineering
11. Education
12. Fisheries Science
13. Forestry
14. Geography
15. Geology
16. Home Science
17. History
18. Indian Language & Literature (any one)
(a) Oriya, (b) Hindi, (c) Sanskrit, (d) English, (e) Persian, (f) Urdu.
19. Law
20. Management
21. Mathematics
22. Mechanical Engineering
23. Philosophy
24. Physics
25. Political Science & International Relations
26. Public Administration
27. Psychology
28. Sociology
29. Statistics
30. Zoology

Note (i) - Candidates shall not be allowed to opt for the following combinations of optional subjects.

- a) Oriya, Hindi, Persian, Sanskrit, Urdu, English
 - b) Civil Engineering, Mechanical Engineering, Electrical Engineering and Agricultural Engineering.
 - c) Mathematics & Statistics
 - d) Anthropology & Sociology
 - e) Political Science & International Relations and Public Administration.
 - f) Commerce & Accountancy and Management.
 - g) Agriculture and Animal Husbandry & Veterinary Science.
 - h) Management and Public Administration
 - i) Education and Psychology
 - j) Agriculture and Agricultural Engineering.
- (ii) Each of the Papers i.e. Paper-I (Oriya language) and Paper-II (English) will be of Matriculation standard and shall be qualifying in nature. The marks obtained in these two papers shall not be counted for ranking.
- (iii) The papers on Essay, General Studies and Optional Subjects of only those candidates shall be evaluated who attain such minimum standard as may be fixed by the Commission at their discretion for the qualifying papers in Oriya Language and English.
- (iv) The question papers for the Main Examination shall be of conventional (essay) type.
- (v) Candidates shall have to answer all the question papers except the Indian Languages paper in English.
- (vi) The question papers other than Indian Language and Literature shall be set in English.
- (vii) The details of syllabi are to be set out by the Commission.

3. General instructions –

- (i) Candidates must answer the papers in their own handwriting and in no circumstances they will be allowed the help of a scribe to write the answer for them.
- (ii) The Commission shall be competent to fix the qualifying marks in any or all the subjects of the examination.
- (iii) If a candidate's handwriting is not easily legible, a deduction will be made on this account from the total marks otherwise accruing to him.
- (iv) Marks will not be allotted for mere superficial knowledge.
- (v) Credit will be given for orderly, effective and exact expression combined with due economy of words in all subjects of the examination.
- (vi) In the Question Papers, wherever necessary, questions involving the metric system of weights and measures only will be set.
- (vii) Candidates shall use only international form of Indian numerals (i.e. 1, 2, 3, 4, 5, 6 etc.) while answering Question papers.
- (viii) Candidates will be allowed the use of scientific (Non-programmable type) calculators at the conventional (Essay) type examination of O.P.S.C. Programmable type calculators will, however, not be allowed and the use of such calculators shall tantamount to resorting to unfair means by the candidates. Loaning or interchanging of calculators in the Examination Hall is not permitted.

Candidates are not permitted to use calculators for answering objective type papers (Test Booklets). They should not, therefore, bring the same inside the Examination Hall.
- (ix) Candidates are not allowed to bring Mobile phones, pagers or any other communication devices into the premises of the Examination Centre and premises of the Commission.

4. Personality Test/Interview –

The candidate shall be interviewed by a Board to be constituted by the O.P.S.C. for the purpose. The said Board will have before them a record of his career. He will be asked questions on matters of general interest. The object of the interview will be to assess the personal suitability of the candidate for a career in public service. The object of test shall be to judge the mental caliber of a candidate, his intellectual qualities as well as social traits and his interest in current affairs. Further some of the qualities (to be judged will be) like mental alertness, critical powers of assimilation, clear and logical exposition, balance of judgment, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity, are to be judged by the said Board.