



**ODISHA PUBLIC SERVICE COMMISSION**  
19, Dr. P. K. Parija Road, Cuttack-753001

**QUOTATION CALL NOTICE**

No...1280.../PSC Dt...23.02.18 -  
4P-24-2017-18 (STORE)

Sealed quotations are hereby invited from the intending Authorised firms/ dealers (**Odisha only**) having valid GST registration along with copies of GST Registration certificate and PAN Card for supply of the following stationery articles (Copy enclosed at **annexure-I**) for the use in the office of Odisha P.S.C. Cuttack. The firms should quote their rate per unit and tax separately.

The quotation should reach the undersigned by 06.03.2018 .The undersigned reserves the right to cancel/ reject any or all the quotation without assigning any reason thereof.

  
23/2/18  
Special Secretary

## Annexure-I

(1)

Sl No.	Stationery articles	Qty.	Rate per unit
1	Add gel pen (Black & Blue)	20	
2	Add gel pen (Red)	20	
3	Alpine	40pkts	
4	Alpine (Stand Cushion)	10	
5	Auto clip	24	
6	A/4 Ring folder		
7	Binding Register No.4	6	
8	Binding Register No.6	6	
9	Binding Register No.8	6	
10	Binding Register No.12	6	
11	Biding Register No.16	3	
12	Boll pen(Cello)	25	
13	Bodkin	20	
14	Candle big size	30	
15	Calulator (scientific)	7	
16	Correction Pen	24	
17	Correction (Fluid)	24	
18	Colin spray	6	
19	Cover file	6	
20	Cello Tape 1/2"	12	
21	Cello Tape 1"	12	
22	Cello Tape (Brown) 2"	12	
23	Cello Tape(white) 2"	12	
24	Chair Cushion	5	
25	Carbon Paper(Big)		
26	Carbon Paper(Small)		
27	Cordless calling bell	2	
28	Cotton Tape	50	
29	Cotton Tag	10,000	
30	Cup plate	2set	
31	Dak pad	24	
32	Desk Calendar		
33	Dettol (Soap liquid)	12	
34	Dettol (Soap)	12	
35	Door Mat	12	
36	Eraser	30	
37	Engagement Pad	10	
38	Envelop Size 28"x11"	500	
39	Envelop Size 17"x10"	500	
40	Fevi stick (Small)	20	
41	Fevi stick (Big)	40	
42	Floor Cleaner (Herpic)	6	
43	Tumbler cover	3set	
44	Good night liquid with machine	20	

Contd.

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45	Guard file	12	
46	Gum Tube	10	
47	Gum (liq.) 200 gm.	12	
48	Gum(liq.) 700 gm.	12	
49	Highlighter pen (Yellow)	24	
50	Highlighter pen (Green)	24	
51	Highlighter pen (Pink)	24	
52	Herpic	4nos.	
53	Jute thread	10kg	
54	Knife	6	
55	Key Purse	6	
56	Khadika jhadu	4	
57	Lock 7 levers (reputed brand)	10	
58	Lock 21No (reputed brand)	2	
59	Led bulb	10	
60	Marker pen (permanent)	10	
61	Nirma Powder	2kg	
62	Naphthalene	5kg.	
63	Odonil	20 pcs.	
64	pen Use & throw (Blue)	100 pkts	
65	pen Use & throw pen (Red)	100pkts	
66	pen Use & throw pen (Black)	100pkts	
67	pen Use & throw pen (Green)	100pkts	
68	Pen Stand (Cushion)	5	
69	Pen Stand	6	
70	Pencil battery (Big)	50	
71	Pencil battery (Small)	20	
72	Plastic (Gems clip)	20pkts	
73	Plastic Bucket	10	
74	Plastic mug	10	
75	Paper clip	50	
76	Paper Weight	24	
77	Plastic Folder (L-type)	100	
78	Plastic Folder ( Buttoned)	25	
79	Plastic dustbin	10	
80	Plastic chair		
81	Phenyl	40 litres	
82	Phul jhadu	4	
83	Pencil Stand	5	
84	Pencil sharpener	20	
85	Pencil	30pkts	
86	Paper Cutter		
87	Punching Machine (Single hole)	12	
88	Punching Machine (double hole)	3	
89	Rat killer (tablet)	20	
90	Re -stick paper flags	30	

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contd....

91	Refill(Cello Blue)	20	
92	Refill (Add gel)	20	
93	Room Freshener	24	
94	Rubber Band- 2"	5kg	
95	Rubber Band- 1"	5kg	
96	Scissor(Small)	12	
97	Scissor (Big)	2	
98	Sketch pen	5pkts	
99	Soap case	6	
100	Sealing wax	40pkts	
101	Spiral Note book	50	
102	Stapler Kangaroo (Small)	12	
103	Stapler Kangaroo (Big)	10	
104	Stapler Pin(Small) No.10	50pkts	
105	Stapler Pin (Big) 24/6	50pkts	
106	Scale (Still) 12"	12	
107	Scale (Plastic) 12"	12	
108	Stamp Pad (Small) Blue	10	
109	Stamp Pad (Small) Green	5	
110	Stamp pad Big) Blue	2	
111	Stamp pad ink (Blue)	10	
112	Stamp pad ink (Green)	5	
113	Thermo flask ½ litre	2	
114	Thermo flask 1 litre	2	
115	Turmex	2	
116	Transparent folder	100	
117	Tube light	20	
118	Umbrella	4	
119	Wall clock	4	
120	Water Sponge	<b>12</b>	
121	Writing Pad	20	
122	Xerox paper A4/A3 (JK Red)		
123	Zee per folder	10	
124	Aluminium Ladder 6" height	1	
125	Extention cord	4	
126	Computer Mouse Pad	40 nos.	
127	Computer Cling Brush 1"	40nos.	

*Handwritten signature and date: 23/7/2018*